

JOB DESCRIPTION

Job Title: Associate Manager



POSITION DETAILS

Department	Location	Reporting to	Band
Warehouse	Chennai	General Manager	MM1

QUALIFICATION DETAILS

Qualification	Min. Relevant Experience	Industry preference
B.E./MBA- Supply Chain	8-10 Years	SCM/ 3PL / Logistics

JOB DESCRIPTION & SPECIFICATION

Job Description	<ul style="list-style-type: none">• Responsible for the day-to-day activity of running the inventory and warehouse operations ensuring that the inventory system is fully operational.• Strategically plan and manage logistics, warehouse, transportation and customer service in the inventory team• Direct, optimize and coordinate full order cycle• Liaise and negotiate with suppliers, manufacturers, retailers, and consumers• Keep track of quality, quantity, stock levels, delivery times, transport costs and efficiency• Arrange and plan out warehouse, catalog goods, plan routes and process shipments• Resolve any arising problems or complaints• Supervise, coach and train the inventory team• Meet cost, productivity, accuracy and timeliness targets• Maintain metrics and analyse data to assess performance and implement improvements• Comply with laws, regulations and OHS&E requirements• Continuously look for improvements to operations <p>Working proactively with various departments to realize efficiencies and manage expectations</p>
Preferred Skills	<ul style="list-style-type: none">• Influencing capability across a multi-site and multi-functional business.• Knowledge in processes and efficiency in warehousing operations.• Excellent communication skills and business acumen. • Demonstrable ability to lead and manage team• Proficient in SAP• Excellent analytical, problem solving and organizational skills• Ability to work independently and handle multiple projects• Having strong communication skills to manage the internal and external stakeholder expectations• Strong leadership talent, interpersonal and organizational skills• Good personal presentation• Ability to make Decisions under pressure• Good commercial and business understanding